

**ATTENDEES**

Raymond Engelhardt	NRG Texas
Alan Spears	Fort Bend OEM
Darren Ebner	Dow Pipeline
Pat Hughes	Sugar Land OEM
Caroline Egan	American Red Cross
Leon Sanchez	TDCJ Jester IV Unit
Don Lawson	Fort Bend County Constable Pct. 1
Ron Drachenberg	Fort Bend County
Ron Stevenson	Akzo Nobel
David Corona	Champion Technologies
Shayne Carter	Fluor Corp.
Wilbur Miller	Miller Safety Consultants
Brock Bowers	Texas Instruments
Bob Gessner	Media consultants
Chuck Wolf	Media Consultants
Shane Cothran	Champion Technologies

The January meeting of the Fort Bend County LEPC was called to order at 3:01 p.m. by Chairman Raymond Engelhardt. It was mentioned to all in attendance to be sure to sign the roster before leaving the meeting.

**MINUTES – Approval**

The attending members of the Fort Bend County LEPC were asked to review the minute's form the November 2009 meeting. A motion to accept the minutes was made by Wilbur Miller and a 2<sup>nd</sup> by Shane Cothran.

Motion for approval of minutes passed.

**TREASURER'S REPORT,**

Current account Balance:	Checking	\$1,833.02
	Savings	<u>\$13,189.38</u>
	Total	\$ 15,022.40

A Motion was made by Wilbur Miller to accept the Treasurer's report

Second made by Caroline Egan.

Motion for approval of Treasurer's Report passed.

**COMMITTEE REPORTS**

**1. PUBLIC EDUCATION – RON DRACENBERG**

CHUCK WOLF GAVE A PRESENTATION ON THE NEW WEB SITE TO DATE. CHUCK WENT OVER THE WEB SITE AND SHOWED TO GROUP HOW TO BROUSE THROUGH THE SITE TO THE DIFFERENT PAGES. THE WEBSITE COMMITTEE IS WORKING WITH CHUCK AND WOULD LIKE ANY MEMBERS TO GIVE ANY IDEAS ON MAKING ANY ADDITIONS TO THE SITE THEY WOULD LIKE TO SEE ADDED.

THE LEPC MEMBERS THANKED THE COMMITTEE AND CHUCK FOR PUTTING TOGETHER A EXCELLENT WEBSITE FOR THE COMMITTEE. THE COMMITTEE ALONG WITH CHUCK WILL CONTINUE TO DEVELOP THE SITE. THE WEBSITE COMMITTEE CONSIST OF RON DRACHENBERG, CAROLINE EGAN, RON STEVENSON, AND CHUCK WOLF.

**2. ADMINISTRATIVE FINANCE – WILBUR MILLER**

No report other than the Treasurer's report.

**3. HAZARDOUS MATERIAL – RAY BURCIAGA**

NO REPORT.

**4. EMERGENCY RESPONSE – DANNY JAN**

NO REPORT.

**OLD BUSINESS**

Website update by Chuck Wolf

**NEW BUSINESS**

REGION 6 LEPC UPDATE WAS SENT TO ALL MEMBERS.

IFSS CONFERENCE WILL BE HELD FEBRUARY 2 – 4, 2010 AT THE GEORGE R. BROWN CONV. CENTER.

SHELBY STARTZ MADE A MOTION THAT THE LEPC SPONSOR 2 PERSONNEL FOR THE IFSS CONV. UP TO \$1,200.00 SO PERSONNEL THAT MIGHT WANT TO ATTEND WOULD HAVE THE OPPORTUNITY TO ATTEND.

SECOND WAS MADE BY CHUCK WOLF.

MOTION PASSED

RAYMOND WILL MAKE CONTACT WITH THESE PERSONNEL.

**ANNOUNCEMENTS**

Remember to submit Tier II reports

**NEXT MEETING DATE**

February 18, 2010

**ADJOURN:**

Raymond Engelhardt asked for a motion to adjourn.  
Shelby Startz made a motion to adjourn the meeting.  
Second by Caroline Egan  
Motion for adjournment passed  
Meeting adjourned at 3:55 p.m.

Prepared and Submitted by: Raymond Engelhardt

Approved by: Raymond Engelhardt

Raymond Engelhardt, Chairman

Kevin Kress  
LEPC Secretary / Treasurer