

**ATTENDEES**

Raymond Engelhardt	NRG Texas
Alan Spears	Fort Bend OEM
Kevin Kress	Fort Bend County EMS
Andy Slater	Nalco
Caroline Egan	American Red Cross
Bill Turner	Nalco
David Walker	TDCJ Jestor III Unit
Ron Drachenberg	Fort Bend County
Ron Stevenson	Akzo Nobel
Ray Burciaga	Richmond F.D.
Shayne Carter	Fluor Corp.
Wilbur Miller	Miller Safety Consultants
Eric Julian	Exxon Mobile Pipeline
Markus Mercer	Baker Huges
Chuck Wolf	Media Consultants

The November meeting of the Fort Bend County LEPC was called to order at 3:00 p.m. by Chairman Raymond Engelhardt. It was mentioned to all in attendance to be sure to sign the roster before leaving the meeting.

**MINUTES – Approval**

The attending members of the Fort Bend County LEPC were asked to review the minute's form the October meeting. A motion to accept the minutes was made by Wilbur Miller and a 2<sup>nd</sup> by David Walker. Motion for approval of minutes passed.

**TREASURER'S REPORT ,**

Current account Balance:	Checking	\$83.02
	Savings	\$13,164.66
	Total	\$ 13,247.68

A Motion was made by Caroline Egan to accept the Treasurer's report  
Second made by Wilbur Miller.  
Motion for approval of Treasurer's Report passed.

**COMMITTEE REPORTS**

**1. PUBLIC EDUCATION – RON DRACENBERG**

RON REPORTED THAT THE LEPC DID NOT MAKE THE LIST FOR THE FLOW STUDY FOR THIS YEAR. WE WILL SUBMIT AGAIN NEXT YEAR.

CHUCK WOLF WAS IN ATTENDANCE AND DISCUSSED THE WEBSITE FOR THE LEPC. AFTER A LENGTHY DISCUSSION SHAYNE CARTER MADE A MOTION TO FUND THE MEDIA CONSULTANTS WEBSITE PROPOSAL NOT TO EXCEED \$4,000.00. THIS WILL INCLUDE DOMAIN NAMES, AND WALLY WISE GUY.  
MOTION PASSED.

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A WEB COMMITTEE CONSISTING OF RON DRACHENBERG, CAROLINE EGAN, A COUNTY I.T. PERSON AND CHUCK WOLF WAS ESTABLISHED TO GET THE WEBSITE GOING. THE COMMITTEE WILL HAVE A MEETING ON DECEMBER 17, 2010 TO DISCUSS HOW MANY PAGES AND THE CONTENT OF THE WEBSITE.

**2. ADMINISTRATIVE FINANCE – WILBUR MILLER**  
No report other than the Treasurer's report.

**3. HAZARDOUS MATERIAL – RAY BURCIAGA**  
NO REPORT.

**4. EMERGENCY RESPONSE – DANNY JAN**  
NO REPORT.

**OLD BUSINESS**

- Received the donation check from Conoco Phillip's for \$750.00. Raymond will deposit it.  
No other Old Business

**NEW BUSINESS**

NO NEW BUSINESS

**ANNOUNCEMENTS**

- Caroline Egan announced that the American Red Cross is holding their annual Superball on January 23, 2010 at the Safari Texas Ranch

**NEXT MEETING DATE**

There will not be a meeting held in December due to the holidays. The next meeting will be on January 21, 2010 at the Fort Bend OEM.

**ADJOURN:**

Raymond Engelhardt asked for a motion to adjourn.  
Wilbur Miller made a motion to adjourn the meeting.  
Second by Ray Burciaga  
Motion for adjournment passed  
Meeting adjourned at 3:55 p.m.

Prepared and Submitted by: Raymond Engelhardt

Approved by: Raymond Engelhardt

Raymond Engelhardt, Chairman

Kevin Kress  
LEPC Secretary / Treasurer