

ATTENDEES

David Corona	NalCo Champion
Bob Gaffney	Citizen/FBCOEM volunteer
Denise Lee	John Crane
Corey Magee	SWS Environmental
David Ollinger	FBC HHS
David Scmid	TDCJ Unit IV
Jeffrey Schmitz	AllGen Energy and Environmental
Alan Spears	FBC OEM
Chuck Wolfe	Media Consultants

The October 2016 meeting of the Fort Bend County LEPC was called to order at 2:30 p.m. by Chairman Denise Lee. Denise thanked everyone for their attendance and reminded all to be sure to sign/update the LEPC roster before leaving.

MINUTES – Approval

Members were asked to review the minutes from the September 15, 2016 meeting. A motion was made by Chuck Wolfe to accept the minutes and seconded by David Corona. Motion for approval of minutes passed.

TREASURER’S REPORT - A summary of account balances is as follows:

Previous SHARE balance: \$6, 310.30

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance:</u>
09/30/2016	SHARE balance		\$6,310.30
10/10/2016	Transfer to checking	-\$100.00	\$6,210.30
10/10/2016	Transfer to checking	-\$500.00	\$5,710.30
10/31/2016	Current SHARE balance		\$5,710.30

Previous CHECKING balance: \$212.96

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance:</u>
09/29/2016	Checking balance		\$212.96
10/3/2016	Check #1818	-\$113.64	\$99.32
10/10/2016	Transfer from SHARE account	\$100.00	\$199.32
10/10/2016	Transfer from SHARE account	\$500.00	\$699.32
10/11/2016	ACH to GoDaddy.com	-\$122.38	\$576.94
10/31/2016	Current checking balance		\$576.94

A motion was made by David Schmid to accept the Treasurer’s report and seconded by Jeffrey Schmitz. Motion for approval of Treasurer’s report passed.

COMMITTEE REPORTS

Public Education – Nathan Green

No formal report however, Jeffrey Schmitz volunteered to work on the Public Education committee.

Administrative Finance – Bob Gaffney

Wally Wise Program - During the registration process, Deer Park determined that FBC LEPC was already registered as a member of the Wally Wise program and is not required to pay the registration fee. In response to a question from the floor regarding the origin of the Wally Wise costume in storage at the FBC OEM, Alan Spears advised it was donated from an unrecalled FBC community. The secretary/treasurer is in discussions regarding proper disposal of the unusable components of the Wally Wise costume.

FBCLEPC website - GoDaddy.com hosts subject website at a cost of about \$20 a year with five e-mail accounts that cost just under \$19 per year. The total annual fee to renew the website domain registration, including the email capability, is \$122.38, which is due by November 20, 2016. The LEPC chair called the BVSCU during the meeting and confirmed they can issue a debit/credit card for the LEPC account. Once that happens the secretary/treasurer will complete the registration process with GoDaddy.com.

Current status: In work

Emergency Response – Alan Spears

The suspected HAZMAT dumping incident reported in the August meeting has not been resolved yet. Lt. Schneider, the lead for Fort Bend County (FBC) Environmental Health Unit (EHU) reported that they are going to file charges on responsible parties. They Environmental Protection Agency and Federal Department of Transportation are involved along with TCEQ. The current problem is that the case is expanding outside of Fort Bend County. They are looking at the shippers, warehouses and clean up companies that have all handled the suspected hazardous materials in Pearland and discovered in Fort Bend County. Lt. Schneider said the incident area is safe right now and they check on it weekly. The chemicals have been in Houston, Harris County, Brazoria County, Pearland and Fort Bend County, so all the jurisdictions can file charges. Lt. Schneider expects to know which way everything will be going in a few weeks. At the very least, the owner of the chemicals will be charged. The clean up company, and the owner of the property may also be charged. The clean up company has already hired a lawyer and is making complaints against the

Environmental Officers. Lt. Schneider will provide updates to FBC OEM and the LEPC as he learns more.

Hazardous Materials – Ray Burciaga

No formal report however, Corey Mcgee volunteered to work on the Hazardous Materials committee.

OLD BUSINESS

FBC LEPC Photos

- Pick Up or Take Remaining Individual Photos for ID Badges - See Alan Spears after meeting.

Membership Update/Call Lists from 9/15/16 FBC LEPC Meeting

- Progress has been slow but new contacts have been identified. The TCEQ notified the LEPC chair that employees of their organization are not permitted to solicit membership in the LEPC due to a potential conflict of interest. The chair volunteered to contact facilities listed on the sheet originally assumed by a TCEQ employee.

Status Update on FOIA Request - Alan Spears advised the formal information request is in the office of the FBC Attorney. The information requested is public information so a formal FOIA request seems unnecessary.

Status Update on Special Meeting held on 9/29/16 with FBC LEPC Committee Chairmen to discuss future projects/events (see attachment).

NEW BUSINESS:

ANNOUNCEMENTS

FBC OEM announced CERT Retention Training classes in October in Missouri City.

Texas Division of Emergency Management HAZMAT classes

A list of classes scheduled in the greater Houston area between November 2016 and September 2017 was attached to the monthly agenda for information.

Texas Emergency Management Conference

DATE: Tuesday, May 16 – Friday, May 19, 2017

LOCATION: Henry B. Gonzalez Convention Center - San Antonio, Texas

Basic SKYWARN™ Severe Weather Spotter Training

Thursday February 23rd, 2017 6:30—9:00 PM George Memorial Library 1001 Golfview Dr Richmond, Texas 77469

SKYWARN™ Volunteers will learn:

- Basics of thunderstorm development

- Fundamentals of storm structure
- Identifying potential severe weather features
- How to report information
- Basic severe weather safety

To register, visit <http://fbcoem.org/go/survey/1528/1243>

National Incident Management System (NIMS) training

ICS 700/100/200 Wednesday November 30; 1:00-5:00 PM

ICS 800 Thursday December 1; 1:00-5:00 PM

For additional information and registration please contact Caroline Egan at
Caroline.Egan@FortBendCountyTX.gov

NEXT MEETING DATE: November 17, 2016 at 2:30pm

NO MEETING IN DECEMBER.

ADJOURN:

Denise asked for a motion to adjourn the meeting. Alan made a motion to adjourn, seconded by Chuck.

Motion for adjournment passed. Meeting adjourned at approximately 3:40 p.m.

Prepared and submitted by Bob Gaffney

Denise Lee, Chairman

Shayne Carter, Vice Chairman

Approved By: Denise Lee

ATTENDEES

Ray Burciaga	Hazardous Materials
Bob Gaffney	Admin & Finance committee
Denise Lee	Chair
Nathan Green	Public Education
Alan Spears	Emergency Response

Meeting date: September 29, 2016

The LEPC chair called a meeting of the committee chairs to brainstorm ideas for grants available through the State of Texas and committee projects that may require budgeting.

Develop ad for newspapers promoting the LEPC and how to contact/monitor them

Grant for Education

TIER II

Training

Free if Region VI participates

Understand reporting requirements, timing, and updates during the year

RCRA Training class - facility (training) and homeowners (education/awareness) as separate classes

Facilities - bulk storage versus "just in time" ordering

What can't be stored together, how to dispose

Wally Wise (Pasadena video)

Bob's action - Licensing - cost?

Costume - cost?

Awareness/Printed materials

Customize video with FBC footage and voice-over

FBC Video

Include hazards, how to recognize them, who/where to report, Wally Wise

Continue Database for audits in Sugar Land (fulltime employee now)

Entering (data) in CAMEO

Shelter-in-Place kits

Outreach

Events with facilities and schools

i.e., Dell Webb HOA